



OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY :: GOLAGHAT

:: জিলা আইন সেৱা প্ৰাধিকৰণ, গোলাঘাট ::

1st Floor, District Judicial Courts & Offices, Golaghat, Assam - 785621.

E-mail : dlsa.golaghat@gmail.com

Contact No.- 6901281631



Memo No. DLSA/GLT/138/2022/1768

Dated Golaghat, the 08.07.2022

ADVERTISEMENT NO. 1/2022

Dated : 08-07-2022

Applications are invited from the citizens of India as defined under Article 5 and 6 of the Constitution of India in the Standard Form as published in Part IX of the Assam Gazette for filling up the following posts under the office of the District Legal Services Authority, Golaghat.

SL. No.	Name of Posts	No. of Vacant Posts	Pay Scale
1.	Chief Legal Aid Defense Counsel	1	₹60,000/- to ₹1,00,000/-
2.	Deputy Chief Legal Aid Defense Counsel	2	₹40,000/- to ₹75,000/- each
3.	Assistant Legal Aid Defense Counsel	4	₹25,000/- to ₹40,000/- each
4.	Office Assistants/Clerk	3	₹12,000/- to ₹20,000/- each
5.	Receptionist-cum-Data Entry Operator (Typist)	1	₹12,000/- to ₹15,000/- each
6.	Office peon (Munshi/Attendant)	1	₹10,000/- to ₹15,000/- each

1. ELIGIBILITY CRITERIA :

SL. No.	Name of Posts	Qualification / Eligibility Criteria
1.	Chief Legal Aid Defense Counsel	<ul style="list-style-type: none">• Practice in Criminal Law for at least 10 years,• Excellent oral and written communication skills,• Excellent understanding of criminal law,• Thorough understanding of ethical duties of a defense counsel,• Ability to work effectively and efficiently with others with capability to lead,• Must have handled at least 30 criminal trials in Sessions Courts,• Knowledge of computer system, preferable.

2.	Deputy Chief Legal Aid Defense Counsel	<ul style="list-style-type: none"> • Practice in Criminal Law for at least 7 years, • Excellent understanding of criminal law, • Excellent oral and written communication skills, • Skill in legal research, • Thorough understanding of ethical duties of a defense counsel, • Ability to work effectively and efficiently with others, • Must have handled at least 20 criminal trials in Sessions Courts, • IT Knowledge with proficiency in work.
3.	Assistant Legal Aid Defense Counsel	<ul style="list-style-type: none"> • Practice in Criminal Law from 1 to 3 years, • Good oral and written communication skills, • Thorough understanding of ethical duties of a defense counsel, • Ability to work effectively and efficiently with others, • Excellent writing and research skills, • IT Knowledge with proficiency in work.
4.	Office Assistants/Clerk	<ul style="list-style-type: none"> • Educational Qualification: Graduation, • Basic word processing skills and the ability to operate computer, • Typing speed of 40 WPM, • Ability to take dictation and entering data, • File maintenance and processing knowledge
5.	Receptionist-cum-Data Entry Operator (Typist)	<ul style="list-style-type: none"> • Educational Qualification: Graduation, • Excellent verbal and written communication skills, • Word processing abilities, • The ability to work telecommunication systems (telephones, fax machines, switchboards etc), • Proficiency with good typing speed
6.	Office peon (Munshi/Attendant)	<ul style="list-style-type: none"> • Minimum Qualification is Class VIII Pass; and those who have passed HSSLC or above shall be ineligible to apply for the said post.

2. SELECTION PROCESS:

Mode of selection in respect to the above mentioned post shall be through Personal interview/ Viva-voce only.

3. HOW TO APPLY :

I. The applicant will have to submit duly filled standard form with self attested documents (photocopy) of all educational qualification and age proof along with 3 copies of recent passport size photographs.

II. The applicant must clearly mention on the envelope against the post he/she has applied for.

III. Candidates serving in govt. department must apply through proper channel.
IV. Completed applications along with all testimonials as mentioned above should be addressed to "**The District & Sessions Judge-cum-Chairman, Office of District Legal Services Authority, Golaghat, 1st Floor, District Judicial Courts & Offices, Golaghat, Assam -785621, Assam**".

V. Applications should reach the office of the undersigned on or before **14.07.2022**.

4. TERMS AND CONDITIONS:

I. The admission of candidates at all stages of the selection process will be purely provisional at any time before or after the selection process, if it is found that a candidate does not fulfil any of the eligibility conditions, his/her candidature shall stand cancelled without any notice.

II. The Selection Board will not be responsible for any postal delay in delivering the applications and those applications will be summarily rejected without any notice.

III. Mere calling of candidate to participate in the selection process or issuance of admit card/call letter etc. does not necessarily mean acceptance of candidature of any candidate which shall be further scrutinized at every stage and the selection /appointing authority reserves the right to reject the candidature of any candidate at any time.

IV. The list of the eligible candidates and list of rejected candidates will be uploaded in the official website (**golaghatjudiciary.gov.in**) with the date of interview.

V. No individual call letter will be sent to eligible candidates. However, list of candidates to be called for Personal interview/ Viva-voce will be uploaded in the official website of Golaghat District Judiciary (**golaghatjudiciary.gov.in**) and candidates will download the same from the official website.

VI. Valid Employment Exchange registration Number is mandatory for those who are not in service. The candidates shall have to mention the Employment Exchange Registration number and dates in the application.

VII. No TA/DA etc. shall be paid to the candidates for participating in the selection process.

VIII. Any information submitted by an applicant in his/her application will bind the candidate personally.



District & Sessions Judge
-cum-Chairman
District Legal Services Authority,
Golaghat, Assam.

08/07/2022