

OFFICE OF THE SUB DIVISIONAL JUDICIAL MAGISTRATE::DHANSIRI AT SARUPATHAR

NOTICE INVITING QUOTATION

Sealed quotations, affixing CFS of Rs. 8.25 for supplying following items, are invited from the intending parties.

Particular of the items:- Stationery articles & others.

As per enclosed list.

The intending parties are to submit their quotation, on or before 22-02-2018 at 4.00 P.M. to the office of the Sub Divisional Judicial Magistrate, Dhansiri at Sarupathar , which will be required in the office of the undersigned from time to time. The intending parties are to quote the price(s) of the articles as per list. This N.I.Q. shall not be treated as an order for supply of articles, and it is merely for the purpose of selecting the firm as per lowest rate for supply of articles in future. The articles shall be supplied only when an order is placed in that respect from the office of the undersigned

The quotation will be opened on 22-02-2018 at 4.30 P.M. by the undersigned for selecting the suitable rate/firm.

The Parties, at the time of submitting quotation, shall have to submit Photocopy of Registration Certificate, Income Tax & Sale Tax clearance Certificate of his/her/their firm. The parties also shall have to submit his/her/their firm's Current Bank Account Number .

The rate should be quoted with GST and without GST separately.

The Proprietor or the representative of the intending firm may be present before the committee at the scheduled date and time of opening the quotation. Those who does not attend at the time opening of the quotation shall have no right to any objection, later on, although their quotation will also be opened and may be accepted, if found suitable.

No further communication shall be made in this regard except the selecting firm.

Encl:- List of articles.



Sub-Divisional Judicial Magistrate(M),
Dhansiri at Sarupathar.


Memo No. GDJ. 295-97...../18,

Dated Sarupathar the 12 / 02...../2018

Copy to:-

- 1/ The System Officer, District Judiciary, Golaghat for uploading the above in the District judiciary Website immediately.
2. Notice Board.
3. Concerning file.


Sub-Divisional Judicial Magistrate(M),

Dhansiri at Sarupathar.
Sub-Divisional Judicial Magistrate (M)
Dhansiri at Sarupathar
Dist. Golaghat (Assam)
PIN: 785601


LIST OF STATIONERY & OTHER ARTICLES

| STATIONERY ARTICLES | | | | | |
|---------------------|---|---------------------------|----------------|--------------------|------------------|
| Sl. No | Name of articles | Quality | Rate / Article | Rate inclusive VAT | Rate without VAT |
| 1 | F.C. Paper | Hindustan | Per Ream | | |
| 2 | a)Xerox Paper-Legal b)Xerox Paper (A4) c) Xerox Paper (A4) yellow d)Xerox Paper (A3) | J.K.Copier, Image Copier | Per Packet | | |
| 3 | Steno Note Book | Oxford | each | | |
| 4 | File Cover (Khaki) | Classic(Best quality) | each | | |
| 5 | File Board | Classic(Best quality) | each | | |
| 6 | Wooden Pencil | Standard, Nataraj, Apsara | each | | |
| 7 | Khaki Cover Paper | Best quality | Per sheet | | |
| 8 | Blue Cover Paper | Best quality | Per sheet | | |
| 9 | Binding Register | Best quality | Per No. | | |
| 10 | Type Ribbon | Kores | each | | |
| 11 | Guard File | Neelgagan/Embassy | each | | |
| 12 | Cover file | Classic | each | | |
| 13 | a) Alpin b) T Alpin | Standard/King/Oddy | Per Packet | | |
| 14 | Magnetic Pin Holder | Best Quality | each | | |
| 15 | Staple (No. 10/ No. 24x6) | Kangaru | each | | |
| 16 | Staple Pin 24/6 | Kangaru | each | | |
| 17 | Staple Pin No. 10 | Kangaru | each | | |
| 18 | Tag | Best quality | Per bundle | | |
| 19 | Tape/ Ribbon | Best quality | Per No. | | |
| 20 | Envelope | Best quality | Per 100 | | |
| 21 | Blue Refill Short | Flora(Best Quality) | Per 100 | | |
| 22 | Red Refill Short | Flora(Best Quality) | Per 100 | | |
| 23 | Correcting Ink | Camel | Per bottle | | |
| 24 | Correcting Pen | Pentak/Camel | each | | |
| 25 | Ball pen | Cello | each | | |
| 26 | Dot Pen (Two headed) | Flora/Linc | each | | |
| 27 | Ink pen | Camel | each | | |
| 28 | Stamp pad | Select/Ashok/Supreme | each | | |
| 29 | Pad Ink | Select/Ashok/Supreme | each | | |
| 30 | Pen stand with pen | Best quality | each | | |


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